



SHYAMLAL SARASWATI MAHAVIDYALAYA (P.G)

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Manager / Principal

Ref. No. SS.MV/IQAC/2022-23

Dated : 28/06/23

INTERNAL QUALITY ASSURANCE CELL REPORT SUMMARY 2022-23

The IQAC of the College was Established in 05/07/2010 and since then striving hard to enhance the quality of teaching, learning and evaluation and promote the Research attitude among the faculty members. The primary objective of IQAC is quality enhancement through internalization of quality culture and institutionalization of best practices. Two IQAC initiatives which have contributed significantly in quality improvements are given in brief:

Identification of Key responsibilities Areas and Strategic Planning

At the institutional level, it is necessary to create congenial environment for development as well as creating a spirit in various departments to excel in all the areas. The Institute follows a practice to identify the key challenges for every ensuing session and define the key responsibility areas where the departments will focus. The key responsibilities of the departments are identified in such a way that all round development is seen at the end of the session. Some of the broad areas in which most of the academic department's endeavours includes academic results, students trainings and skill development, support for internship, faculty development, research & development, industry-institute interaction, accreditation etc. Once the key areas are identified, the departments present the same with a plan of action in presence of the Principal and the management. The suggestions are provided by the Principal and management and necessary support required is granted. After the approval of the same, IQAC chalks out a plan of action with all the inputs from HoDs, Principal and the Management. Review meetings on the achievements of the key areas are held to ensure that the plans are progressing in right direction. At the end of the session, HoDs present their final presentation regarding analysis of the achievements, future action plan, and correction required, if any.

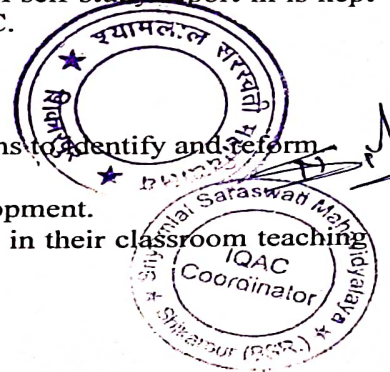
Academic & Administrative Mentoring and Monitoring

The institute has well established mechanisms and quality practices for academic and administrative processes. The institute regularly updates the same for betterment. To further ensure the effective implementation, the institute regularly mentors the departments as well as monitors the processes taken up by various departments. The mentoring and monitoring is done in form of regular audits through a team of senior faculty members and the experts invited from the prestigious institutes in India. These audits are a deliberate attempt to consistently review and assess the performance of all the department, programs and facilities of the institution.

The IQAC draws up the schedule well in advance and informs all the members of the various departments. The instructions and objectives of the audit are made known to all concerned. A self-study report is kept ready by the departments before visit, based on the well-defined format by IQAC.

The objectives of the inspection are listed below:

- Review the functioning of department, associations, and facilities.
- To reinforce the healthy practices in the institute with suitable mechanisms to identify and reform
- To see whether the quality practices are being implemented successfully.
- Motivate the faculty members to aim constantly at quality and self development.
- Help the faculty members, in all departments to use innovative methods in their classroom teaching and learning.





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Promote research culture at the grass root level.

Academic Calender :Based on the university academic calender the institute schedule the academic calender will in advance at the starting of the year with time frame for not only the regular teaching -learning process but also to accomodate the various events like seminar/guest lecture/workshop/FDP's/Hand –on-Series and money more.

Preparation of Lesson plan For each semester : The Lesson plan is Prepared by the Faculty members for all the subjects they in that Particular semester. Enriching the Curriculum with guest lectures, Industrial visits and Internships.

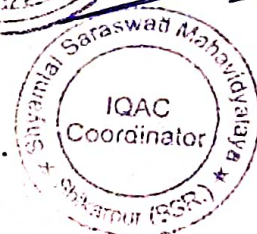
Feedback Mechanism:The Institution has a feedback system to evaluate the teacher by studeants. The Regular evaluation of the teachers by the Students, Feedback on teaching methodologies, course delivery, attitude, strength and weaknesses. Difficulties faced by students give a clear idea about the problems faced by students. Principal and management also monitor the feedback system and takes appropriate corrective actions.

Student Learning Outcomes: The Institution monitor the performance of the students regularly. It has specified procedure to collect and analyse data on students learning Outcomes. The following points are adopted by the institute in this context.

- Regular class tests and interactions.
- Mid, term and continuous comprising of internal tests, assignment, group discussion and seminar Presentations.
- Semster system of examination for NEPcourse.
- Providing questions bank of various subject to the students.
- Providing lectures notes through an online/offline.
- At least 75% attendance is compulsory in each semster.

The IQAC taken initiatives to organize following activity.

1. Preparation of the Academic calender and college Propeustus.
2. Uploading college information on AISHE portal.
3. Promotion to ICT in working process of the institution .
4. Preparation of the AQAR
5. Preparation of SSR
6. Organization of workshops, seminars and other extra-curricular activites.





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7. Publication of annual and Quarterly magazines.
8. Installation of soil Conservation plant.
9. Installation of poly house- green house.
10. Plantation
11. MOUs sign up with institutes.
12. Faculty and student exchange programs.
13. Faculty development programs for teaching and non-teaching staff.
14. Conduction of employment fares.
15. Internal green audit and energy audits.

