



कॉलेज कोड - 010 & 981

श्यामलाल सरस्वती महाविद्यालय (पी.जी.)

(चौ० चरण सिंह विश्वविद्यालय, मेरठ से सम्बद्ध)

रज्जू भैय्या सरस्वती विहार, शिकारपुर - 203395, जिला - बुलन्दशहर (उ०प्र०)

मोबाईल नम्बर - 9258321276, 9258321278

Website : www.ssmvcllg.com E-mail : skr.ssmvcollege5@gmail.com

प्रबन्धक/प्राचार्य

पत्रांक SSMV/IQAC/2022-23

दिनांक 29/09/22.....

ACTION TAKEN REPORT ON THE DECISIONS OF THE PREVIOUS IQAC MEETING

The actions taken by the institute on the discussions/resolution made in first meeting of IQAC committee members held on 15th July-2022 are given below:-

S.No	RECOMMENDATIONS GIVEN BY IQAC COMMITTEE	ACTION TAKEN FOR THE IMPLEMENTATION AND OUTCOMES	REMARKS
1.	Vision and mission of the college	Vision and mission statements are concise, inspiring statements that clearly communicate the direction and values of the institution. A rigorous discussion was made for the vision and mission of college. With the consent of all the members of IQAC it was decided that college will follow with the previous vision and mission of SSMV. All the departments prepared their vision and mission also and it was aligned with the college vision and mission.	Successfully executed.
2.	Academic calendar of the academic session 2022-23	IQAC committee has collected the data of departmental activities and prepared the academic calendar for the session 2022-23 according to the university calendar. Academic calendar was uploaded on college website and circulated to the HODs of all departments.	Successfully executed and uploaded on website.
3.	Committee composition	All the necessary committees of college were constituted with the discussion of HODs and IQAC committee. All the committee coordinators are free to decide the members for their committee. After the proper composition of committees it was uploaded on college website.	Prepared, circulated and uploaded on website.



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4.	Course files of faculties	All the faculties submitted their course files with the attachments of their time tables, lecture plans, program outcomes, course outcomes, syllabus of their subject, list of the students and assignments distributed to the students. Course files were submitted to the IQAC coordinator.	Prepared
5.	Admission process	Admission process of UG and PG classes was completed successfully. Admission coordinators of related class will prepare the SR-register.	On going
6.	Academic audit	Team for the internal academic audit was confirmed by IQAC and chairperson, they scheduled the departmental audit in which departments should complete their stock registers and other documents. This is a time consuming process so it will continue for long.	Under process
8.	Faculty evaluation form	Faculty evaluation form was designed by IQAC coordinator in which all the academic activity details of faculty were included like seminars, webinars, workshops and FDPs attended by the faculty, research papers, books and articles published by the faculty during the academic year.	Done.


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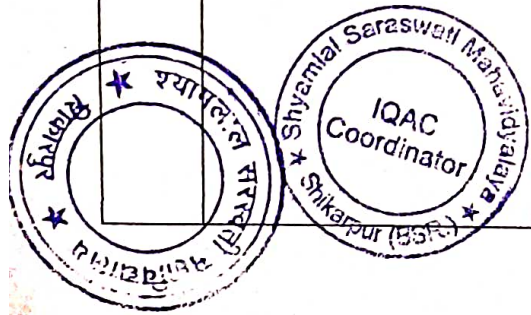
पत्रांक .SSMV/IQAC/2022-23

दिनांक०९/१२/२२.....

ACTION TAKEN REPORT ON THE DECISIONS OF THE 2nd IQAC MEETING

The actions taken by the institute on the discussions/resolution made in first meeting of IQAC committee members held on 3rd -oct-2022 are given below:-

S.NO	RECOMMENDATIONS GIVEN BY IQAC COMMITTEE	ACTION TAKEN FOR THE IMPLEMENTATION AND OUTCOMES	REMARKS
1	Recommendations for increasing the frequency of expert lectures, industrial visits.	All the HODs were suggested to plan the expert lectures for their departments. Faculty can also plan for the industrial and college visits for the development of students and themselves also.	On going process
2	MOUs	Faculties of SSMV are trying to sign the MOUs with different institutes and conduct various activities under this. It will explore the various practical aspects of academic and industrial development to the students.	Under process
3	Conduction of activities	It was decided to plan more activities under NSS and NCC. The incharges of NSS and NCC included blood donation camp, swaccha Bharat Abhiyan, plantation and road safety activities under their one day camps.	Successfully executed.
4	Preparation of AQAR	A brief study about AQAR was done by various criterion incharges and they are collecting the data. After the collection of data it should analysed by chairperson, IQAC coordinator and all the incharges of 7-point criteria's.	On going process
5	Extra classes for competitions	Departmental heads are arranging the extra classes for the competitive exams like GATE, NET, TET, C-TET. Students are attending the classes regularly.	Successfully executed.
6	Alumni association	Process of alumni committee composition is completed with the consent of all the members of IQAC and chair person under the name "BULAND POORVA CHHATRA PARISHAD". After the composition the process of registration of Alumni will start, so alumni committee will have to collect the necessary documents for registration.	Composition successfully done but registration under process



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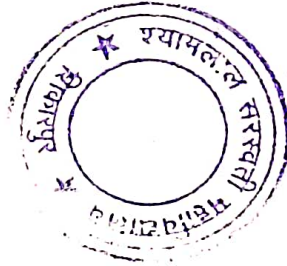
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7	Preparation of internal examination	Date sheet of internal examinations is prepared by all the HODs for odd semester. Internal exams are going to schedule according to the academic calendar of college.	Successfully implemented
8	Syllabus status	As the discussion was made about the syllabus status so all the faculty members made the mentor-mentee list and according to that list all the mentors are responsible for their mentee.	Successfully implemented.




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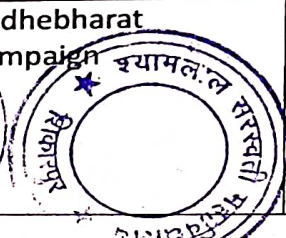
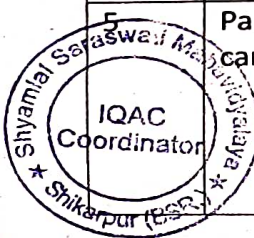
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दिनांक०५/०१/२३.....

ACTION TAKEN REPORT ON THE DECISIONS OF THE 3rd IQAC MEETING

The actions taken by the institute on the discussions/resolution made in first meeting of IQAC committee members held on 2nd -December-2022 are given below:-

S.NO	RECOMMENDATIONS GIVEN BY IQAC COMMITTEE	ACTION TAKEN FOR THE IMPLEMENTATION AND OUTCOMES	REMARKS
1	AQAR preparation	As earlier described that we are collecting the data of AQARs for 4 sessions, almost data has collected by the criterion incharges and they are binding the data according to the format given on NAAC portal with the supporting documents. It's a process that will continue for long so the data will be finally collected and submitted to NAAC core committee till the end of January.	On going process
2	Submission of marks of internal examinations.	All the HODs are submitting the marks of internal examinations on university portal. Internal marks has uploaded of all Professional courses (BCA, B.Sc& M.sc biotech) and the marks of traditional courses are uploading.	Under process
3	Completion of syllabus	As the odd semester examinations are scheduled by university in 2 nd week of January so all the faculties are completing their syllabus with the extra classes.	Successfully done.
4	Remedial classes	All the HODs pointed out the weak students on the basis of the evaluation of internal examination and arranged the remedial classes for them. Time table of remedial classes has circulated to the students and attendance also taken by the faculty.	Successfully executed
5	Padhe Bharat campaign	Government launched PADHE BHARAT CAMPAIGN of 100 days. Many activities have mentioned in that program. SSMV is running this campaign and conducting various activities. There are incharges for the particular activities who are conducting the activities with the topics mentioned by government.	On going



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7	IIQA submission	IIQA has prepared and submitted.	Successfully done
8	Improving the use of ICT	Institute has purchased new computers, laptops and smart TVs and some software's.	Successfully implemented
9	CCTVs	Additional CCTV requirement is generated and work is in process. deadline for the installation of CCTVs is also circulated.	On going process
10	Certificate course	Various certificate courses and add on courses have proposed by the different departments. They have submitted the proposal, syllabus and other details of courses. Schedules are also prepared by the HODs.	On going process




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दिनांक01/06/23.....

ACTION TAKEN REPORT ON THE DECISIONS OF THE 4th IQAC MEETING

The actions taken by the institute on the discussions/resolution made in first meeting of IQAC committee members held on 4th -February -2022 are given below:-

S.NO	RECOMMENDATIONS GIVEN BY IQAC COMMITTEE	ACTION TAKEN FOR THE IMPLEMENTATION AND OUTCOMES	REMARKS
1	AQARs preparations	AQARs of 3 sessions have prepared with the coordination of all the criterion incharges. Represented before the all faculties and analysed. All the criterion incharges discussed about the data filled in the format of AQAR and collected the supporting documents. The last session AQAR is remaining to fill because data is collecting for the last session as the data once collected and analysed by the IQAC it will filled in the AQAR format.	AQAR of 3 sessions completed and for 4 th session its ongoing.
2	Guest lecture preparation	As the guest lecture on experiential learning is proposed on 16 th mar 2023. All the preparations completed , also confirmed the schedule of DR ANEETA PATHAK, from Auroville.	Successfully implemented.
3	Faculty exchange program	All the preparations of faculty exchange program has completed by the IQAC coordinator. First faculty visit will be for Shyamlal college, Shahadra (Delhi) Second visit will be for ABS college. Third visit will be for the Madhav college, Hapur. This will help for the development of faculties in the areas of academic and many other areas.	Successfully implemented
4	Employment fair	Employment fair will be conduct for the placement of final year students. Calls to companies has done and all the arrangements like the venue of employment fair, students list also completed by the HODs.	Successfully implemented
5	Session of women empowerment	Chairperson and IQAC coordinator decided to conduct a program for women empowerment. Executive persons from Mudita Foundation from Delhi are coming to conduct the sessions for women empowerment. Session wise student list is prepared by the HODs of related departments, circular also forward to the students.	Successfully implemented
6	Annual exams preparation	IQAC coordinator made strategies with the coordination of examination cell to conduct the annual exams successfully.	Successfully implemented
7	Practical examinations	It will totally depend upon the university circular, as the university release the circular of the names of practical examiners who will conduct the practical all the HODs will coordinate with them to conduct the practical exams as soon as possible.	Ongoing process



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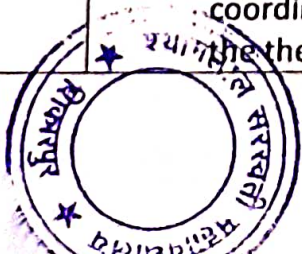
पत्रांक SSMV/IQAC/2022-23

दिनांक 30/06/23

ACTION TAKEN REPORT ON THE DECISIONS OF THE 5th IQAC MEETING

The actions taken by the institute on the discussions/resolution made in first meeting of IQAC committee members held on 5th -June- 2022 are given below:-

S.NO	RECOMMENDATIONS GIVEN BY IQAC COMMITTEE	ACTION TAKEN FOR THE IMPLEMENTATION AND OUTCOMES	REMARKS
1	Submission of AQARs	All the AQARs of 4 sessions have completed and analysed by the IQAC coordinator. All were successfully filled and submitted on the NAAC HEI portal with the uploading on college website. All the AQARs have also uploaded on website.	Successfully done.
2	Future plans	With the discussion and suggestions of all the IQAC members all the future plan was decided for the coming sessions. Following suggestions are listed- <ul style="list-style-type: none">NCC shooting range- proposal for NCC shooting range has passed by the management, construction will start as soon as possible.Poly house/ Green house- college will go with the proposal of poly house and green house. Proposal also passed by the management and by the end of July it will constructed.Internal environmental audit- internal environmental audit will be done by the college environmental committee.NAAC (SSR) – as with the successfully submission of AQAR college will collect the data for SSR and make it for the last 5 sessions. All the criterion incharges and IQAC coordinator will do everything according to the the formats given on HEI portal of NAAC.	Ongoing process



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